



# Create - A - Doll

4 Hubert Street, Woolloongabba Qld 4102

P.O. BOX 3654, SOUTH BRISBANE M.A.C. QLD 4101

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## REQUIREMENTS FOR NEW ACCOUNTS

1. Return completed New Account Form (signed both pages in all required spots). This can be downloaded & printed from the 'Downloads' section of our website. Everyone MUST complete the form – even those who don't want a 30 day account facility. No exceptions.
2. Supply a copy of your current Doll/Craft related Business Registration Form.
3. Initial opening orders are 'Proforma' with a minimum of \$200.00 excluding GST.(there is no minimum on subsequent orders)
4. Once your account has been approved you can have orders sent without pre-payment. Please note that you will be extended a strict 30 day account. Charges will be applied to overdue accounts and your account facility may be revoked.
5. Orders can be paid via cheque, money order, direct deposit (ask for a/c details) or credit card (Mastercard, Bankcard, Visa & Amex). Orders can also be collected at the warehouse.
6. All wholesale orders under \$100 carry a \$5.00 surcharge.
7. Any items out of stock will be placed on back order & supplied when available. Please advise if you DON'T want items put on back order.
8. Some items have minimum order quantities. This will be noted in the item description on the website.
9. Items incorrectly ordered or unwanted and returned will carry a 10% re-stocking charge. Items must be returned at buyers expense in original condition. (no exceptions)
10. All damaged, faulty & replacement items must be advised and approved by Create-A-Doll within Seven (7) days of receipt of order. Most goods must be returned for credit (even damaged).
11. Some items on the website are from our Shop Stock – Created Things – and NOT available at wholesale prices. We will endeavour to do you a 'great deal' on any of these items. Please contact us direct for more information.
12. Please do not pay for any wholesale orders until we have got back to you. Orders will be picked, packed & invoiced before payment required in case of out of stock items or other unforeseen circumstances.
13. All freight/post/delivery charges are paid by the purchaser unless otherwise stated. These charges will be added to your invoice.
14. A minimum post cost is applicable to all orders. Often many other items can be added for no extra post. Keep this in mind when costing your order.
15. GST is applicable to ALL orders unless outside Australia where it is exempt.
16. All items displayed on website are correct at time of publication. Variations to stock can occur from various shipments & suppliers.
17. Please log on at website & fill in your personal data. Once this is completed, please advise us. A wholesale logon (usually your account ID) will be allocated via email & you can then navigate the website in Trade Buyer mode & pricing.

**THANK YOU IN ADVANCE FOR YOUR BUSINESS**